

Name of Department:

APPLICATION FOR OBTAINING 'NO OBJECTION CERTIFICATE' FOR PASSPORT-VISA

PART-I

1. Name (in Block Letters)
2. Designation
3. Present Office
4. Applicant's Residential Address (a) Present

(b) Permanent
5. Details of Father/Husband/Guardian
(Delete whichever is not applicable)
 - (i) Name
 - (ii) Occupation
 - (iii) Address
6. Details of blood/close relations working
in Foreign Embassy/Firms in India/Abroad
7. Details of employment in Defence HQ offices
or any Government /other offices during last
ten years
8. Are you involved in any court /Police/Vigilance
case for which your presence is required
9. Details of passport held:
 - (a) Type : Ordinary/Official/Diplomatic
 - (b) Date of issue
 - (c) Date of issue
 - (d) Validity
10. Details of passport lost, if any
11. Have your visited any foreign country before?
If so, give details of such visits to include
Countries visited with details of dates.
12. Countries to be visited

13. Date of Departure
14. Purpose of visit
15. Probable duration of stay at each country
16. Probable date of return
17. Approximate amount expected to be spent for the trip including journey and stay abroad
18. Is the trip abroad financed by self if so, the source of amount being spent.
19. (a) Is the trip being financed by any other person
(b) If so, the name/nationality of the person indicating relationship and address.
(c) Are you likely to accept any foreign hospitality
Note : If answer to para 19(c) is in affirmative, then it is required to adhere to Foreign Contribution (Regulation)-1976 and seek permission of the Govt.
20. I certify that I am not involved in any court/police/vigilance case and there is no restriction placed by any authority
21. I undertake that I will return my Identity card before proceeding abroad.

Date:

Signature of applicant
Office

PART – II

(TO BE COMPLETED BY THE SUPERIOR OFFICER OF THE SECTION IN WHICH THE INDIVIDUAL IS DIRECTLY EMPLOYED AT PRESENT)

1. Is the applicant handling any classified work, divulgence of which may affect the security of service and the country
2. Is the individual's visit recommended even if the answer to SL No. 1 (Part II) above in the affirmative?
3. Is any Departmental or other enquiry pending against the individual?

Signature of HOD _____

Designation _____
(Name in block letter)

Dated:

(OFFICE SEAL)

(To concerned Establishment /Administrative Section)

PART III

(TO BE COMPLETED BY THE CONCERNED ESTABLISHMENT/ADMINISTRATIVE SECTIONS)

1. (a) Are the entries given by the applicant in para 1 to 11 in part I correct?
(b) If not mention variations.
2. (a) Was the individual ever involved in any departmental enquiry or other case?
(b) If so, nature of enquiry and its results.
3. Are the financial dues outstanding against the applicant?

Signature of the DDO